



# THE LITTLETON REAL ESTATE CO

Kurt Krantz Team

## **MAINTENANCE SERVICE REQUEST**

Tenant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Work Phone #: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Cell Phone #: \_\_\_\_\_ Email Address \_\_\_\_\_

**SERVICE REQUESTED:** (Please be as specific as possible and include locations)

**PETS AT PROPERTY?:** (If yes, what type?) \_\_\_\_\_

### **NOTE:**

- Tenant(s) may be assessed a fee if multiple requests for services are received within a 30 day period that could have been performed at one visit.
- Maintenance work will be completed between the hours of 8am and 4pm Monday thru Friday. We do not perform maintenance work on weekends or holidays with the exception of emergency maintenance which is considered to be no heat or uncontrollable running water.

You may submit form by:

Email: [maintenance@lreco.com](mailto:maintenance@lreco.com)

Fax: 303-730-0221

In person: 1501 W. Campus Drive #C, Littleton, CO 80120 303-730-8170

**By signing this request, I acknowledge that a representative of The Littleton Real Estate Company will enter my unit within 72 hours between 8:00 am and 4:00 pm Monday – Friday to make the above listed repair(s).**

\_\_\_\_\_  
Tenant Signature

\_\_\_\_\_  
Date